

Toy Trade Fair 2014

The day has come to clear out your wardrobe. The 2014 Hamilton Toy Trade Fair in Garden Place is on Saturday 18 January 2014.

Here's the beauty of the Toy Trade Fair: not only will kids get rid of their unwanted toys and other belongings, but they'll also learn the value of money and business. Children between the ages of 5 and 12 will have the opportunity to operate their own stall or walk around and swap their toys with other children!

There's another upside: trading is also an environmentally friendly way to get rid of items the kids longer want.

What can you sell? Children can bring along any unwanted or gently used toys, books, trading cards, clothes, comic books, video games (or anything else you think of). It just has to be stuff other children would like to buy or swap. There are two exceptions – no selling food or drinks.

Children can bring as many items as they wish. If only a few items are being brought along and the child(ren) do not want to set up a stall, they can just walk around the fair trying to sell or swap their items. The only conditions are they must be registered and have an accompanying adult on-site.

Please note: Only children's items may be sold and children must be accompanied by an adult at all times. And because the event is an educational experience for the kids, each stall must have at least one child participating. Adults without a registered child will be asked to leave.

Setting up your own stall : Sellers who wish to set up their own stall will be allocated an area of 2m x 2m, or, if you're bringing a gazebo, a 3m x3m area on grass will be reserved. Please indicate on the entry form if you plan to bring a gazebo, as grass surface spaces are limited.

Some stall ideas: You can bring anything you feel will help you run a successful stall. Such equipment could include:

- tables and chairs or blankets and cushions,
- money boxes and a float (a sum of money to provide change at the start of the day's business),
- calculators are an essential item to bring along to make things easy on the day,
- and plastic bags might be handy, to provide for your customers.

How the day will run for participants

Setting Up: Though the event starts at 10am, stall participants will need to **start arriving at 8.30am** to start setting up. There will be allocated stall areas for each child. For safety reasons, people with stalls must stay from 10am–1pm.

Participant Cars : There will be limited parking available for those that register early at the Know Street Car Park building.

Checking In : All children must check-in **before 9.45am** and only registered children may participate. The event will be held rain or shine.

Cleaning Up : At the end of the event, please clean-up any rubbish around your area and remove any unsold items. Please make sure you take home all the equipment you brought.

Behaving Well : Throughout the day we require each child to act responsibly and be on their best behaviour. This special event has been organised to help children learn the value of money, economics and the principles of fair trading while enjoying the whole experience.

Registering: It's very simple. All you need to do is to complete the entry form provided, by:

- **Emailing the form to** Shannon Kelly at shannon.kelly@hcc.govt.nz
- **Mailing the form to** Shannon Kelly, Hamilton City Council, Private Bag 3010, Hamilton 3240
- **Faxing to** 07 838 6858
- **Dropping off the form** at Hamilton City Council's customer service area on the ground floor of the main Council building

Forms must be received no later than Wednesday 15 January 2014

We will get back to you via email with confirmation of entry and a stall number and map.

Check List

- Make sure you have sent away your entry form so it will be received by Wednesday 15 January 2014.
- Ensure you have the right date and place marked on the calendar: Saturday 18 January 2014 in Garden Place
- Collect items to be sold and determine the price for each item. Price each item individually or group same priced items together.
- Bring a cash box with small change
- Bring table or blanket to display your items.
- Have something comfortable to sit on (chairs or cushions).
- Bring a calculator to make things easy.
- Don't forget your sunscreen and hat. An umbrella could be useful.
- Bring water and lunch
- Tell your friends and family to come down and have a look; even if they are not selling anything they can buy items if they would like.

Registration Form

Please complete this form and **email** it to shannon.kelly@hcc.govt.nz
Or **drop it off** to the main floor in the Hamilton City Council Building.
Or **fax** to 07 838 6858
Or **post** it to:

**Shannon Kelly
Hamilton City Council
Private Bag 3010
Hamilton 3240**

The Great Toy Trade Fair 2014

Name(s) of participating child(ren):

Name of accompanying adult:

Phone Number:

Email:

Which size area will be needed for stall?

NB. If there is more than one child in a participating family and you would like two connecting stall spaces, please write '2' in the box provided below. Otherwise, simply tick the appropriate box.

- 2m x2m
- 3m x3m (ONLY allotted if bringing a gazebo)

Please list high value items to be sold or traded (eg: bike, personal electronics, etc):

_____/_____/_____/_____/

I have read and agree to the information provided

Signed: (Accompanying adult)

Signed: Child(ren)
